

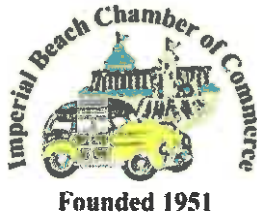
Minutes of the Regular Meeting of the Board of Directors of the Imperial Beach Chamber of Commerce held on Wednesday September 14, 2016 at 5 o'clock in the evening at Community Room, 825 Imperial Beach Blvd, Imperial Beach California, 91932.

Action Items:

Director Lowery	Chair the Candidates Forum
-----------------	----------------------------

Items Approved:

Minutes of August Board Meeting	Page 1
Financials of August	Page 1
Minutes of July BID Meeting	Page 1
Minutes of August BID Meeting	Page 2
August BID Financials	Page 2
Sponsor at the Autofest at the "Trophy" level	Page 3
Bilbray to be the new accountant	Page 3
Add on the ADP HR/GL Interchange to our existing ADP program	Page 4
Attorney to file Abstract of Judgement	Page 4
Attorney to join the city's request for dismissal	Page 4
Immediately pay the Directors and Officers Insurance	Page 4



Meeting called at 5:10 by Director Odermatt.

Directors Present:

Valerie Acevez
Marcia Bachmann
Tim Earp
John Griffin
William Landry
William Long
Erika Lowery

Paul Meschler
Karen Odermatt
Kim Paris
Olivia Pickering
Mike Simms
Scott Steinmentz
Jack Van Zandt

Excused:

George Landry sick
Aaron Ruiz – funeral
George Braudaway

Unexcused:

Brian Baretto
Mike Osborne

Tracy Rivera
Marco Topete

Guest: Candy Unger

Minutes:

- Minutes of July 13th were previously approved.
- August 10th minutes
Director Pickering moved to approve the minutes; Director Osborne seconded the motion.
Motion approved unanimously.

Financial Report:

- August financials were presented by Director Bachman.
Director Pickering moved to approve the financials; Director Long seconded the motion. Motion approved unanimously.

BID

- Minutes of the July BID meeting were presented.
Director Osborne moved to approve the minutes; Director Simms seconded the motion. Motion approved unanimously.
- August 10th Minutes were presented.
Director Earp moved to approve the minutes; Director Osborne seconded the motion. Motion approved unanimously.

- August BID Financials were presented.
Director Earp moved to approve the August BID financials; Director Simms seconded the motion.
Motion approved unanimously.

Director Simms gave the Executive Committee report:

- Schaumberg case – received an abstract from the court and forwarded to the attorney to file so we have a lien on the any future property.
- Kravitz – the city submitted a request for dismissal based on the corporation was dissolved. \$150 for attorney to join the city’s dismissal which Director Odermatt authorized.
- Chamber office lease - still no office lease but it is in the process.
- The Executive Committee is recommending to change bookkeeper to Bilbray affective November 1st. There is a proposal
- Recommending that we add on to our ADP the HR GL interface for \$13.20/pay period for the first two months and then 6 months free. We will revisit in 8 months.
- Yesterday the office received a notice from the IRS for penalties for \$5300. Our current bookkeeper is in Hawaii. We are planning on fighting the penalty.

Director Garcia-Mapula entered the meeting at 5:21 pm.

Office Update

- 3 new members: Younique, ADP, and DJ Reuben C
- October 25th Tin Fish Ribbon Cutting at 6pm.
- Coronado Chamber has invited to participate in a forum with the Navy November 25th in the Winn Room of the Coronado Library on the Coastal Campus.
- Sept 25th Superfrog Ironman Triathlon will be going through Imperial Beach.
- Sept 28th Candidates Forum – Director Lowery will work with League. 6:30-8:30 pm at Boys and Girls Club. All candidates have confirmed.
- Sept 29th Lunch and Learn at Barrels– Director Simms working with Sam Calvano on the second lunch and learn series that will cover “advanced LinkedIn”.
- Sept 22nd Open Air 5-7 – Odermatt will be there for the Chamber. BID to have a separate table
- Sept 24th Gilbert Castellanos concert at Dunes Park with the BID and Pier South.
- South County Elected Official Reception October 6th 4-7pm at the pier. Bi-national officials will be present.
- October 8th Autofest sponsorship has been requested by the Chamber. The group wants to have the Chamber host a beer garden. We can disseminate the information.
Move to sponsor the Autofest at the trophy level \$250 by Director Loudon; seconded by Steinmentz. This level does not include a table, but we can put a table outside our door of the Chamber office.
Ayes: Directors Louden, Scott, Pickering, Meschler, Earp, Odermatt, Lowery, and Long
Nays: Directors VanZandt, Osborne, Simms, Bachman, and Acevez
Abstained: Director Garcia-Mapula
Motion Carried to sponsor at the Autofest at the “Trophy” level.

Director Earp gave the BID Report:

- Special Meeting date 7:30am October 12th to be held at Pier South Hotel. The flyer is almost complete to inform all the BID businesses to notify them of the new time. Then outreach to all the businesses.
- September 24th Gilbert Castellanos Quartet concert with Pier South and the BID.
- September 25th Superfrog Ironman Triathlon – Seacoast is most blocked off, some postcards went out to the residents of the Seacoast. It is most of the day, creating a 4 lap circuit. Candy suggested that there be a notice to the businesses so that they know what is happening and how it can affect the businesses. The BID/Chamber have a booth at the event.
- The BID allocated \$3000 for the Pocket Park.

Old Business

- No lease for the Chamber offices. Working with Angela Frank on the agreement. The rent is the same as previously, but now we have to pay for storage of \$150. There is a conference
- September 22nd next networking breakfast with the Mayor speaker, sponsored by Pier South Resort.

Committee Reports

- OceanFest
The event was a success making approximately \$1200. The surf contest turnout was low. Lessons learned meeting to come; early planning for next year's event. Director Steinmentz wants to be on the committee for next year. He worked a deal with CBC to get 7 kegs of beer donated.
There were a lot of competing events the weekend of OceanFest: Fleet Week Sea and Air, 9/11 Stair climb, etc.
- Christmas Comes to IB
Need to plan start now.
- Candidate Forum Lowery to chair.

Directors Pickering and Steinmentz left the meeting at 5:59pm.

New Business

- Karen Bilbray to become the new accountant for the cost off \$50/account per month and \$100 for tax returns affective November 1st.
Director Osborne moved to accept Bilbray as our accountant; Director Loudon seconded. Motion approved unanimously.
- Business Cards
Working with Steve Barry on the new design. Let the office know if you want your own personalized cards.
- Cal Chamber membership was tabled.
- ADP HR/GL interchange
Director Osborne moved to add on the ADP HR/GL Interchange to our existing ADP program. Director Bachman seconded the motion.
Director VanZandt recommended that the Executive Board go through the training offered by ADP so that the Chamber can fully utilize the features offered in this program.
Motion approved unanimously.

- Direct the attorney, David Herring, to file the Abstract of Judgement against Richard Schaumberg so that the Chamber has rights against any real property sale.
Director Osborne moved to direct the attorney to file the abstract; Director Acevez seconded the motion. Motion approved unanimously.
- Direct the attorney, David Herring, to join city's motion for dismissal in the Kravitz case for the cost of \$150.
Director Simms made the motion; Director VanZandt seconded the motion. Motion approved unanimously.
- Tax Invoice was received in the amount of \$5300, direction to staff to fight the penalty.
- Notice of Non-renewal for Workers Comp was received. Beau at the insurance office is looking to why it was received and if there is a different option for the Chamber.
Shopping policies with State Farm - Tracy Rivera's office. The policy cancellation date is October 21st.
- Officers and Directors Insurance ended July 26th and the renewal just received (invoice dated 8/15) for \$1216.
Director Loudon moved to be pay the Officers and Directors Insurance premium immediately; Director Simms seconded the motion.
Motion approved unanimously.

Director Garcia-Mapula left the meeting at 6:14pm

If the membership has any information for the monthly newsletter, forward to Candy in the office.

Director Simms moved to adjourn the meeting; Director Lowery seconded the motion.

Meeting adjourned at 6:17pm by Director Odermatt.

Respectfully Submitted;
Erika Lowery, Secretary

THESE ARE THE MINUTES, AS PRESENTED, AT THE OCTOBER 12, 2016 BOARD MEETING. THERE WERE NO MINUTES OF THE OCTOBER 12, 2016 SUBMITTED FOR APPROVAL. THESE MINUTES WILL STAND, AS PRESENTED.



Karen W. Odermatt, President