

IMPERIAL BEACH CHAMBER OF COMMERCE EXECUTIVE COMMITTEE MEETING



Date: Wednesday, December 9, 2015
Time: 4:30 PM
Place: California American Water Conference Room

Members of the Board of Directors of the Imperial Beach Chamber of Commerce (IBCO) held their regularly scheduled monthly Executive Committee meeting.

Call to Order:

The meeting was called to order by President Mike Osborne at 4:30 PM

Present:

Michael Osborne	President
Joann Barrows	Immediate Past President / BID Chair
Karen Odermatt	Vice President
Olivia Pickering	Secretary
Jim Mickelson	Treasurer

Discussion Items:

1. We need to establish a procedure for Board member absences
2. Director Odermatt stated she would like to look into getting a post office box. This last month the office staff was out due to illness with no one picking up the mail. We received the check from the City for the BID Funds which were placed in the mailbox and sat there for an unknown amount of time. Kathy Wakefield went to the office and was able to pull the mail out of the mailbox. This is very dangerous – especially up on the beach with no security.
3. Director Mickelson stated we should be getting receiving approximately \$13,000 within 15 – 30 days
4. Taste of IB – Who is the Chair? Director Mickelson would like to work on the event. He believes Director Kim Paris volunteered to chair this event.
5. Director Osborne signed the letter from Wildcoast. Director Odermatt requested a copy of the final letter that was distributed.
6. Christmas Comes to IB – Huge success. A big thank you to all who worked on the committee – Aaron Ruiz, Chairman. Other workers were Marcia Bachman, William Long, Candy Unger, Kathy Wakefield, Karen Odermatt, Erika Lowery and student volunteers from High Tech High and the Mar Vista Key Club.
7. Looking to open an account at another institution. North Island Federal Credit Union will be the new financial institution. Director Mickelson and Director Pickering will open the account. Want to make sure there are safeguards in place for no over the counter withdrawals.
8. Director Mickelson will work with Angie – our accountant, to ensure our taxes are filed in a timely manner. Seems we still have some outstanding tax forms that need to be filed.



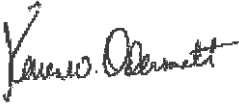
**IMPERIAL BEACH CHAMBER OF COMMERCE
EXECUTIVE COMMITTEE MEETING**

9. Director Osborne expressed his interest in ordering business cards for the Board members. He was at an event in Mexico but had no cards with the Chamber information on it.

Adjourn:

There being no further business to come before the meeting, the meeting adjourned at 5:00P.

Respectfully submitted,



Karen W. Odermatt

Imperial Beach Chamber of Commerce Vice President

Next meeting scheduled for January 13, 2016