

IMPERIAL BEACH CHAMBER OF COMMERCE
EXECUTIVE COMMITTEE MEETING



Date: Wednesday, July 8, 2015
Time: 4:30 PM
Place: California American Water Conference Room

Members of the Board of Directors of the Imperial Beach Chamber of Commerce (IBCO) held their regularly scheduled monthly Executive Committee meeting.

Call to Order:

The meeting was called to order by President Mike Osborne at 4:30 PM

Present:

Michael Osborne	President
Joann Barrows	Immediate Past President
Karen Odermatt	Vice President
Open Position	Secretary
Jim Mickelson	Treasurer

Also Present:

Brian Baretto

Absent:

Christine LaPausky	B.I.D. Chairman	Excused
--------------------	-----------------	---------

Board Selection:

Director Baretto was invited to the meeting to discuss the current openings on the Board of Directors. The tracker he was using (attached hereto and made a part hereof) indicated there were four members still active on the board of directors when, in fact, all four have resigned their position – Jerry Bice II, Al Winkleman, Angela Frank, and Jennifer Urbina. Based on these openings the Executive Board will recommend to the Board of Directors that the two remaining candidates that received the lowest votes – and therefore were not given a board seat believing there were none available, be placed on the Board of Directors for a two year term to balance out current expiring terms. Director Baretto will call William Long and Mike Simms to confirm they are still interested on being a Board member.

Review and Approve June 10, 2015 Minutes:

The minutes of the June 10, 2015 Executive Committee meeting were presented for review. After review, Director Odermatt moved the minutes of the June 10, 2015 Executive Committee Meeting (attached hereto and made a part hereof) be approved, as presented. This motion was seconded by Director Barrows and unanimously carried.

**IMPERIAL BEACH CHAMBER OF COMMERCE
EXECUTIVE COMMITTEE MEETING**

Installation Dinner:

The Installation Dinner was discussed in detail. Unfortunately, Director LaPausky was not able to attend to explain what happened but the concern of Director Odermatt and Director Barrows were that funds were diverted from a Chamber fundraiser to a secondary fundraiser handpicked by the Chairman of the event with no proper notification to the Board. In fact, when it was mentioned in an email prior to the event, Director LaPausky was instructed by then President Barrows this was not in accordance with the Chamber By-Laws and all funds needed to be deposited in the Chamber account. According to Director LaPausky, donors were told beforehand their items were for the live auction and proceeds would be donated to the IB Fireworks fund. Unfortunately, this is not in writing and was not clearly relayed to the attendees before they bid on these live auction items. In fact, auction winners – both for the silent auction and the live auction - were told to leave their checks blank and the City of IB would be filled in as the recipient on behalf of the IB Fireworks funds. Since there is no written approval from the Board, this falls outside allowability and should not have occurred. Director Odermatt requested all funds that were diverted from the Chamber account be returned immediately – this can be fixed. Director Mickelson and President Osborne felt it better to work from here on out to correct this for the future – what is done is done. For the future, the Board of Directors needs to ensure there are proper procedures in place with a written budget before any fundraising event takes place – as has been the practice.

Retreat:

The scheduling of the 2015/2016 Strategic Planning Retreat was discussed. After some discussion, it will be recommended to the Board of Directors that we continue with the same meeting schedule for August, 2015 and plan the retreat for Wednesday, August 12th from 5:00 p.m. and extend the end time to 9:00 p.m.

Other Business:

President Osborne discussed posting of flyers and business cards in the office. There was some discussion on what should be posted – community events, non-profit events, business or individual events. It will be recommended to the Board of Directors that a policy be in place that flyers may be placed in the back window only and should be dated. Immediately after the event, the flyer should be removed from the window. Should we run out of space, even though this has not been an issued, the oldest flyer will be taken down.

Director Osborne would really like that we promote using our website versus flyers in the window.

Adjourn:

There being no further business to come before the meeting, the meeting adjourned at 5:05P.

Respectfully submitted,



Karen W. Odermatt

Imperial Beach Chamber of Commerce Vice President

***Next meeting scheduled for August 12, 2015
Will be the Strategic Planning Retreat***