

## Obtaining A Business License

The City of Imperial Beach requires all business operating or located in Imperial Beach, (including all single family or multi-family rental property), to have a current business license.

Obtaining a business license consists of several steps which include but are not limited to:

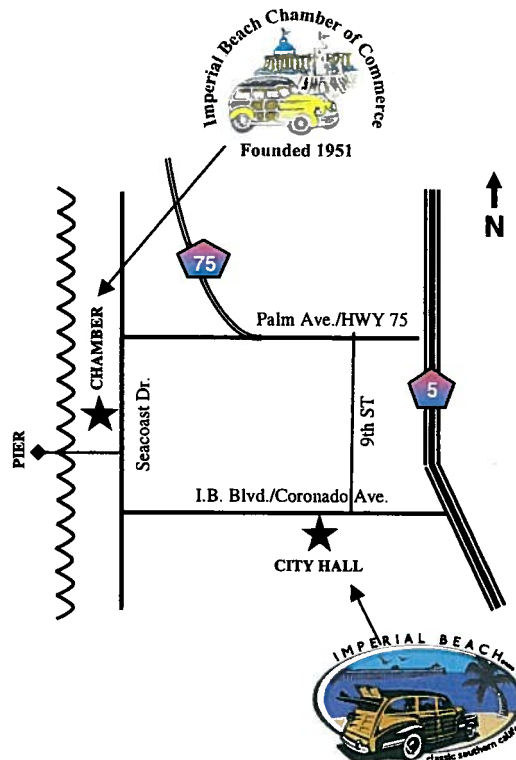
1. Contact the City's Community Development Department at (619) 628-2381 and confirm that the location for the business is zoned for that purpose.
2. Obtain a Business License Application\*, Sign Permit\*, and other applicable forms from the City's Finance Department or web site.
3. Attach copies of the following to your business license application (if applicable):
  - Fictitious business name
  - State employer tax identification
  - Worker's Compensation Declaration\*
  - Home occupation form\*
  - Temporary outdoor sales permit\*
  - Alcohol beverage license
  - Environmental Health Permit
  - Seller's permit
  - And/or other Federal requirements related to employees

\*denotes City form

*The above information is only an overview of the Business Licensing process. Please call the Finance Department with any questions or go online for forms and additional information at: [www.cityofib.org](http://www.cityofib.org)*

**City of Imperial Beach**  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932  
TEL: (619) 423-8303  
FAX: (619) 628-1395  
E-mail: [ibcmanager@cityofib.org](mailto:ibcmanager@cityofib.org)  
[www.cityofib.com](http://www.cityofib.com)

**Imperial Beach  
Chamber of Commerce**  
702 Seacoast Drive  
Imperial Beach, CA 91932  
TEL: (619) 424-3151  
FAX: (619) 424-3008  
E-mail: [ibchamber@yahoo.com](mailto:ibchamber@yahoo.com)  
[www.ib-chamber.biz](http://www.ib-chamber.biz)



**"Business For  
Business"  
Program**

**Helping Businesses do  
Business in Imperial Beach**



**A partnership between  
the City of Imperial  
Beach and the Imperial  
Beach Chamber of  
Commerce**

**City of Imperial Beach - Finance Department**  
825 Imperial Beach Blvd.  
Imperial Beach, CA 91932  
TEL: (619) 628-1423  
FAX: (619) 429-9770

## **“ Business For Business ” Program**

The Imperial Beach “Business For Business” Program is a partnership between the City of Imperial Beach and the Imperial Beach Chamber of Commerce to help support local businesses. This new “Business For Business” program provides direct access to experts in both agencies that are able to assist in retaining current businesses or help those businesses that wish to locate or expand here in Imperial Beach.

The City of Imperial Beach can provide businesses with assistance in:

- Zoning regulation assistance
- Demographic information
- Building code information
- General help in navigating the regulatory side of starting a business
- Maintaining or expanding a business
- Redevelopment assistance programs such as the City’s FREE \$10,000 Business Façade improvement Program

The Imperial Beach Chamber of Commerce can provide businesses with assistance in:

- Improving business operations through a secret shopper program
- Marketing assistance
- Evaluating business plans
- Facilitate business networking
- Business consultation services such as: SCORE, Southwestern College, South County Business Services, and South County Economic Development Council

## **About The Program**

In 2003, the City of Imperial Beach City Council authorized the establishment of the “Business For Business” Program to encourage business development and increase customer service as it relates to business licensing and permitting. As part of the program, the City and/or Chamber have:

- ▶ Streamlined business licensing procedures and forms.
- ▶ Developed detailed information for businesses on the “Six Steps To Starting A Business In Imperial Beach.”

- ▶ Created the Business For Business Information Request Form to encourage current or prospective business owners to contact the City or Chamber for assistance.
- ▶ Established a Business Retention Program operated by experienced and successful Chamber members that will provide various consulting services to businesses as needed.
- ▶ Assisted numerous businesses and commercial property owners regarding City codes, business marketing and development, and business site analysis.

## **Contact Us**

To receive these services please start by contacting either of the following “Business For Business” representatives:

- ★ I.B. Chamber of Commerce, Business For Business Chairperson Travis Brazil (619) 424-3151
- ★ City of Imperial Beach, Assistant City Manager Tom Ritter (619) 423-8615

Additional information available at:  
[www.cityofib.com](http://www.cityofib.com) or [www.ib-chamber.biz](http://www.ib-chamber.biz)