

Sundowner/Mixer Guidelines

Thank you for your interest in hosting a Sundowner for the Imperial Beach Chamber of Commerce. Typically these events are catered, cocktail, business/social events that provide members the opportunity to meet and mingle with other local businesses.

Below are the guidelines for hosting an event.

- ⇒ Must be a member in good standing
- ⇒ Must e-mail logo to Chamber 30 days in advance
- ⇒ Must provide hors'd oeuvres and beverages for approximately 30 guests (number of guests subject to increase based on event). Contact Chamber for referrals to member restaurants/caterers and to arrange beer/wine sales.
- ⇒ Must provide a minimum of two raffle prizes for a drawing. The donating business will be recognized at the time of drawing and in our newsletter, Biz Buzz.
- ⇒ Check in table and raffle prize table are recommended.
- ⇒ Attendees are encouraged to share information regarding their business to increase visibility and business opportunities. Remember to have plenty of business cards on hand!

For those unable to meet the guidelines, we welcome you to donate a raffle prize to receive recognition for your business. Your donation will be displayed throughout the evening and your business will be announced at the time of the raffle. We encourage you to donate an item that represents your business or that may be utilized at your business. The winner may then become a new customer!